

# Momentum International SIPP

## Pension Transfer Request Form - UK Registered Scheme

This Pension Transfer Document should be completed by the Member and the Receiving UK Pension Scheme.

Please do not fill this form out if the Receiving Scheme is an Overseas Pension Scheme.

## INTRODUCTION

The Momentum International SIPP is a UK Registered Pension Scheme under Chapter 2 of Part 4 of the Finance Act 2004 and the PSTR number for the Scheme is 00816084RQ.

Momentum Pensions Limited is the Provider and Scheme Administrator and Momentum Pension Trustees Limited is the Scheme Trustee. The day to day administration of the Momentum International SIPP has been outsourced to Momentum Pensions Malta Limited. Momentum Pensions Limited is authorised and regulated by the Financial Conduct Authority, FRN 464521.

In order to proceed with your Pension Transfer request, we require the following:

- Section 1 of this form must be completed by you, the Member
- Section 2 of this form must be completed by the Receiving Scheme
- Copies of promotional documentation provided to you when you became a Member of the Receiving Scheme
- A copy of Her Majesty's Revenue & Customs (HMRC) PSTR Confirmation Letter per the Receiving Scheme

Please ensure all sections are fully completed. Failure to provide all relevant information and supporting documentation could result in a delay in the transfer being processed.

## SECTION 1: MEMBER TRANSFER OUT AUTHORITY FORM

### To be completed by the Member

#### 01. MEMBER DETAILS

Full name	Date of Birth	UK National Insurance Number
Residential Address		

#### 02. TRANSFER DETAILS

I request the transfer of my benefits held within the Momentum International SIPP to the following Receiving Pension Scheme:

Full Scheme Name	Pension Scheme Provider
Pension Reference / Plan Number	Contact Number
	Email Address

Please confirm the reason for the transfer:

--

Please confirm how the underlying investment is to be transferred

Cash Transfer

In-Specie Transfer

## 02. TRANSFER DETAILS (continued)

Have you taken regulated financial advice prior to making this transfer?

Yes

No

If Yes:

Company Name

Adviser Name

Regulator

License Number

**During the transfer process, has the Receiving Scheme (or anyone linked to or promoting the Receiving Scheme):**

Provided you with promotional material or information about the Receiving Scheme?  YES (please provide copies)  No

Told you that you can access your pension benefits before age 55?  Yes  No

Mainly contacted you by text, email or phone (cold) calls without providing copies of formal documents?  Yes  No

Pressured you to make a quick decision on this transfer?  Yes  No

Alluded to unusual, creative or new investment techniques or overseas investments?  Yes  No

Should you answer Yes to any of the above questions, further information may be required.

## 03. MEMBER DECLARATIONS

I request the transfer of my benefits held within the Momentum International SIPP to the Receiving Scheme detailed in Part 2. I understand that the amount of the transfer payment will depend on the valuation of the assets at the date the assets are encashed or assigned (in the case of an in-specie transfer) and will be made subject to any fees or tax applicable. The amount of the transfer payment may be higher or lower than the current valuation of my benefits held within the Momentum International SIPP.

I authorise the Scheme Administrator to release any details of my pension benefits to the Receiving Scheme and authorise the Scheme Administrator, provider or insurer of the Receiving Scheme to provide Momentum Pensions Limited or Momentum Pensions Malta Limited with any information it may request. I agree that a copy of this authority will have the same validity of the original.

I understand that neither the Trustees, Scheme Administrator nor Provider of the Momentum International SIPP is responsible for any quotation or literature issued or representation made on behalf of the Receiving Scheme(s).

I acknowledge that in complying with my requirement to pay the transfer value as requested the Trustees and Scheme Administrators are discharged from any obligation to provide me, my spouse or dependants with any further entitlement under the Momentum International SIPP.

I confirm that the Trustees / Manager or Scheme Administrators of the Receiving Scheme have agreed to accept the transfer.

I understand and agree that I will be wholly and personally liable for any tax charges due and any resultant penalty as may be imposed by Her Majesty's Revenue and Customs (HMRC) because of information in this form being incorrect or incomplete. I understand that a transfer of my benefits that is not a recognised transfer will be an unauthorised payment and will result in unauthorised payment tax charge.

I understand that none of the Trustees, Scheme Administrators, nor Provider of the Momentum International SIPP are liable for any claim in the event of further tax becoming payable due to incomplete or incorrect information.

### 03. MEMBER DECLARATIONS (continued)

Access to funds is normally only permitted for those over age 55 (except on grounds of permanent ill health) who follow a formal retirement process set out by the Trustees or Employer of the Receiving Scheme and within the applicable legislation. I understand that any such payment before age 55 would constitute an unauthorised payment for tax purposes and as a result could be subject to a tax deduction and may also be subject to additional tax penalties.

I acknowledge that I have read the additional information at the end of this document regarding pensions scams and the recommendation from Momentum Pensions Limited to review the 'pension scam' information available to individuals from the Pensions Regulator or Pensions Advisory Service before I sign these transfer discharge forms. If I have any concerns regarding this transfer, I understand that I should raise these concerns with Momentum Pensions Limited or seek regulated financial advice before signing this discharge form.

The information I have provided within this form is true and accurate to the best of my knowledge.

Member Signature	Date
------------------	------

If you answered No to all of the questions on Page 3 specifically related to the information provided to you by the Receiving Scheme, please forward this transfer request form to the Receiving Pension Scheme to complete Section 2, who will then return the fully completed form to us at the address below.

If you have answered Yes to any of the questions on Page 3 specifically related to the information provided to you by the Receiving Scheme, then please return your part of the form directly to us at the following address, and forward Section 2 below to the Receiving Scheme:

**Momentum Pensions Limited**  
c/o Momentum Pensions Malta Limited  
Ground Floor, Crown Marina  
Ta' Xbiex Seafront  
Ta' Xbiex, XBX 1027  
Malta

## SECTION 2: RECEIVING SCHEME DECLARATION

### To be completed by the Receiving Scheme

#### 01. RECEIVING TRANSFER SCHEME QUESTIONNAIRE AND DECLARATION

Member Name	Pension Reference / Plan Number
Date of Birth	UK National Insurance Number

#### Details of Receiving Scheme

Full Scheme Name	Pension Scheme Provider
Scheme Administrator Correspondence Address	Contact Number
	Email Address
Name of Contact (in case of enquiry)	Scheme's HMRC Tax Reference (PSTR) Number
Copy of Her Majesty's Revenue & Customs (HMRC) PSTR Confirmation Letter attached <input type="checkbox"/> Yes <input type="checkbox"/> No	
Date Scheme Established	Date the above Member joined the Scheme

#### Type of Scheme

- Occupational Pension Scheme (OPS)
- Personal Pension Scheme (GPP / PPP)
- Buy Out Policy (Section 32)
- Self Invested Personal Pension (SIPP)
- Small Self Administered Scheme (SSAS)
- Other:

If the Scheme is an occupational pension scheme or scheme relating to an employment, please confirm:

Name of Employer	Date Member commenced employment with Employer
If a SSAS, is the Member a Trustee? <input type="checkbox"/> Yes <input type="checkbox"/> No	

## 01. RECEIVING TRANSFER SCHEME QUESTIONNAIRE AND DECLARATION (continued)

### Transfer Payment Details

Name of Bank	Address of Bank	
Account Name		
Account Number	Sort Code	Swift Code

### Receiving Scheme Declaration

We hereby declare:

The above named Member has authorised us to accept the transferring benefits from the Momentum International SIPP pursuant to the applicable relevant legislation.

We warrant and undertake to the Trustees of the Momentum International SIPP that all relevant requirements of the relevant legislation have been satisfied and in particular that:

- The Receiving Scheme is a UK registered pension scheme under the Finance Act 2004 under the PSTR shown in Part 1 above and is both willing and able to accept the transfer of the Member's benefits.
- We authorise HMRC to release to the Scheme Administrator of the Momentum International SIPP such information as required to confirm this registered status.
- The transfer payment will be used to provide relevant benefits under a UK Registered Pension Scheme, in line with Part 4 of the Finance Act 2004.
- Where a pension sharing or other court order exists at the date of transfer and details have been provided by the Scheme Administrators of the Momentum International SIPP, we undertake to take any such order into account under the Receiving Scheme.
- The information given in this questionnaire is complete and correct.

Signed for and on behalf of the Receiving Scheme:

Authorised Signatory	Date Signed
Authorised Signatory Name	Authorised Signatory Position

**Please return this completed Transfer Request Form including a copy of the HMRC PSTR Confirmation letter to the Scheme Administrators at the following address:**

**Momentum Pensions Limited**  
c/o Momentum Pensions Malta Limited  
Ground Floor, Crown Marina  
Ta' Xbiex Seafront  
Ta' Xbiex, XBX 1027  
Malta

### Pension Scams

The Pensions Regulator and Pensions Advisory Service has published material for individuals to alert them to the dangers of “Pension Scams”.

Many of the offers seem very convincing, offering a free pension review, early pension release, a legal loophole, pension loans or offers of excellent returns.

However, once you’ve transferred your money into a scam, it is too late. You could end up losing all your pensions savings and in some cases face a tax bill of up to 55%.

Before you sign any transfer discharge forms, we strongly recommend you read the pension scam information available on the Pension Advisory Service or Pensions Regulator websites which can be accessed as follows:

- <http://www.thepensionsregulator.gov.uk/individuals/dangers-of-pension-scams.aspx>
- <http://www.pensionsadvisoryservice.org.uk/pension-problems/making-a-complaint/common-concerns/pension-scams>.

If you have any queries or concerns in this regard, please let us know immediately.